



# POYNINGS CRICKET CLUB JUNIOR CLUB MEMBERSHIP APPLICATION FORM 2026

This form is designed to be completed by the parent/carer or legal guardian, of any player under the age of 18. Once completed, the form should be returned to Kate Tracey, Club Safeguarding Officer, [safeguarding@poyningscc.co.uk](mailto:safeguarding@poyningscc.co.uk) at the club.

## SECTION 1: PERSONAL DETAILS OF THE PLAYER

<b>Name:</b>	<b>Date of birth:</b>
<b>Age:</b>	<b>Gender:</b>
<b>Home address:</b>	<b>Postcode:</b>

## SECTION 2: PERSONAL DETAILS OF THE PARENTS/CARERS/LEGAL GUARDIANS OF THE PLAYER

<b>Name:</b>	<b>Home address (if different):</b>
<b>Postcode (if different):</b>	<b>Email address:</b>
<b>Home telephone number:</b>	<b>Mobile telephone number:</b>
<b>Name:</b>	<b>Home address (if different):</b>
<b>Postcode (if different):</b>	<b>Email address:</b>
<b>Home telephone number:</b>	<b>Mobile telephone number:</b>



## SECTION 3: EMERGENCY CONTACT DETAILS

Can the club use the above details as a contact in an emergency? If not, please provide the contact details of an alternative adult below.

As the person completing this form, you must ensure each person whose information you include in this form knows what will happen to their information and how it may be disclosed.

Name of an alternative adult who can be contacted in an emergency

Phone number for alternative named adult

Relationship which this person has to the player

## SECTION 4: SPORTING EXPERIENCE INFORMATION

Has the child played cricket before?

Yes

No

If yes, where?

*(Examples: Primary school, secondary school, special educational needs school, local authority coaching session, club, other).*

## SECTION 5: DISABILITY

The club may use this information for statistical purposes, and to establish if there are any additional needs, support, or adjustments your child may require. Please discuss this with us.

The Equality Act 2010 defines a disabled person as anyone with “a physical or mental impairment, which has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.”

Does the child have any physical or mental health conditions or illnesses that have lasted or are expected to last 12 months or more?

Yes

No

Does this disability or illness affect the child in any of the following areas?

Visual, hearing, mobility, dexterity, learning, memory, mental health, stamina breathing or fatigue, developmental, other



## SECTION 6: MEDICAL INFORMATION

Please detail below any important medical information that our coaches/team managers/junior supervisors need to know and which would be affected by the child's participation in cricket activities (e.g. allergies, medical conditions, current medication, special dietary requirements, any additional needs, or any injuries). Please indicate if you would like to discuss this privately with us.

As the person completing this form, you must ensure each person whose information you include in this form knows what will happen to their information and how it may be disclosed.

I consent to the child's medical details being shared with coaches/team managers/junior supervisors for the purposes of the delivery of the child's safe participation in the cricket club activity:

*Not providing consent will not affect the child's membership of the club. However, giving us consent to share this information will help the club to know how to respond effectively in the case of any medical emergency.*

Yes  No

## SECTION 7: PARENT/CARER/LEGAL GUARDIAN PARTICIPATION AGREEMENT

I agree to the child named above taking part in the activities of the club:

Yes  No

Poynings Cricket Club polices are available online at <https://poyningscc.co.uk/member-information/docs>. The club adheres to the ECB guidance for Juniors playing in Open Age cricket. Further information is available at [www.ecb.co.uk/about/policies/safeguarding/kit-bag-resources](http://www.ecb.co.uk/about/policies/safeguarding/kit-bag-resources)

I confirm I have read, or have been made aware of, the below ECB/Club's policies:

- Anti-Bullying
- Changing Rooms and Showering Facilities
- Club Safeguarding Policy Statement
- Code(s) of Conduct
- Creating a Safe, Welcoming and Inclusive Environment
- Junior Players Playing in Open Age Cricket
- Managing Children Away from the Club
- Photo, Video and Live Streaming
- Responding to, Recording, and Reporting Concerns
- Social Media
- Transport to and from Matches and Training

Yes  No

I understand and agree to the responsibilities which I and the child have regarding these policies:

Yes  No

I consent to the club photographing or videoing the above-named child's involvement in cricket in line with the ECB/ Club photography/video policy:

*If you do not wish to give consent for this, please contact us to discuss how we can manage any potential photography. Not giving consent will not affect the child's membership of the club.*

Yes  No



## SECTION 8: PRIVACY STATEMENT

The club take the protection of the data we hold about you seriously and will ensure the data you provide is processed in accordance with data protection legislation.

Please carefully read the full privacy notice below to see how the club will treat the personal information you provide to us.

## SECTION 9: PARENT/CARER/GUARDIAN AGREEMENT

I confirm I have legal responsibility of the above-named child and that I have read and understood the permission statements on this membership form and the privacy notice below.

**Name:**

**Signature:**

**Date:**



**P.C.C.**



# JUNIOR CLUB MEMBERSHIP APPLICATION FORM -2026

## PRIVACY NOTICE

Under data protection law, we need to provide you with certain details concerning how your personal data and that of the child will be used and protected.

<p><b>Names of data controller</b></p>	<p>Poynings Cricket Club, Poynings, Sussex, BN45 7AF</p>
<p><b>Categories of personal data we collect</b></p>	<ul style="list-style-type: none"> <li>• Name and date of birth</li> <li>• Contact details</li> <li>• Medical/specific requirements information</li> <li>• Disability information</li> <li>• Emergency contact details</li> <li>• Sporting experience information</li> <li>• Video/photography agreement</li> <li>• Participation agreement</li> </ul>
<p><b>Our sources of the personal data</b></p>	<p>We obtain personal data from:</p> <ul style="list-style-type: none"> <li>• The parent/legal guardian/carer registering a child to join the club</li> <li>• Club coaches and team managers</li> <li>• Medical practitioners</li> <li>• Play-Cricket database</li> </ul>
<p><b>Purposes for which we process personal data</b></p>	<p>The club will process the personal data for:</p> <ul style="list-style-type: none"> <li>• Administering bookings and attendance at sessions</li> <li>• Dealing with medical needs/specific requirements</li> <li>• Supporting the delivery of cricket sessions</li> <li>• Training and competition entry</li> <li>• Reporting of participation and any incidents, and of figures and trends (including equality and inclusion information)</li> <li>• For quality and improvement monitoring</li> </ul>
<p><b>Who we will disclose your personal data to</b></p>	<ul style="list-style-type: none"> <li>• The ECB</li> <li>• Leagues</li> <li>• Coaches and team managers for administrating training sessions</li> <li>• Volunteers who work at cricket clubs/venues to support the delivery of sessions</li> <li>• The County Cricket Board that supports our programmes</li> </ul>



<b>Legal basis for processing your personal data</b>	<p>The legal basis for the collection and processing of your personal data is:</p> <ul style="list-style-type: none"><li>• for administration and programme delivery: that it is necessary to fulfil the contract you are going to enter, or have entered, into with us.</li><li>• for dealing with medical needs: that you have given your explicit consent in the child’s vital interests.</li><li>• in all other cases: that it is necessary for our legitimate interests, which are to build a programme to encourage cricket participation, and does not prejudice or harm rights and freedoms of parents, guardians, or the children that join the programme.</li></ul>
<b>Your right to withdraw consent</b>	<p>Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.</p>
<b>Location of your personal data</b>	<p>The club will keep your personal data within the European Economic Area.</p>
<b>How long we will keep your personal data for</b>	<p>We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with PCC as a member. Junior membership information will be deleted each year and you will be required to complete a revised Junior application each year.</p>
<b>Your rights in respect of your personal data</b>	<p>You have the right of access to your personal data and, in some cases, to require us to restrict, erase, or rectify it or to object to our processing it, and the right of data portability.</p>
<b>Our contact details</b>	<p>name. Jack Tracey email. <a href="mailto:jack.tracey@poyningscc.co.uk">jack.tracey@poyningscc.co.uk</a>  poyningscc.co.uk www.poynings.play-cricket.com</p>
<b>Complaints</b>	<p>If you have any concerns or complaints about how we are handling your data, please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner’s Office.</p>